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# THE RIVERBANK SCHOOL



## Enrichment Policy



## Introduction

The RiverBank School seeks to provide extended learning opportunities and challenges to students in various activities to broaden their knowledge and widen their horizons. Enrichment opportunities contribute to students' personal and social development while helping each student to explore and develop their personal talents and interests. It promotes the development of each student's learning dispositions, for example, by developing leadership skills through engagement in the Model UN, exploring creativity in the drama club or fostering self-discipline through practicing a musical instrument.

Participation in extra-curricular activities promote students' holistic development in accordance with the mission statement and values of the school. Our school values all children equally and endeavours to ensure that each child should have the opportunity to achieve their full potential in an environment that provides support, challenge and enrichment opportunities.

## Aims

We aim to give all our pupils opportunities to:

- Enjoy participating safely in a range of clubs and activities
- Develop and extend their interests, skills and personal talents.
- Take part in some competitive activities, within and outside the school.
- Make an active contribution to the school through their participation in clubs and activities.

## Enrichment activities

At the RiverBank School, enrichment club activities take place at various times and on different days for different age groups:

After-school club days;

For the **EYFS:**

Monday to Friday

- 1:00pm - 2pm

**KS1 and KS2:**

Monday, Wednesday, Thursday and Friday

- 2:00pm - 3:00pm

**KS3 and KS4**

Monday, Tuesday, Friday

- 3:00pm - 4:00pm

Wednesday

- 2:00pm - 3:00pm



A selection of the enrichment activities available include:

School Section	Clubs
EYFS	Nursery Stories & Rhymes Violin Ballet Football Swimming Taekwondo Art Computing/ICT Bible Choir Chess French Homework Dance Keyboard Little Farmers Guitar Saxophone Clarinet Trumpet Percussion
KS1 and KS2	Violin Ballet Football Swimming Taekwondo Art Computing/ICT Bible Choir Chess French Reinforcement Robotics / Coding Dance Keyboard Flow Little Farmers Guitar Saxophone Clarinet Trumpet Percussion



KS3 and KS4	Chess Art Robotics / Coding UN Model Flow Swimming Football Choir Dance Flow
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- The wide range of enrichment activities offered at the RiverBank school also include educational visits, field trips, excursions and competitions. Educational visits are a valuable way to offer enrichment to the planned curriculum. All students within the specific learning group are given the opportunity to participate in accordance to the school's policy (unless exceptional circumstances exist with regards to children's safety, teacher's duty of care, or concerns with the provision of adequate supervision.)

### Responsibilities of staff

#### The Club Coordinator:

- Is a member of the SLT with the responsibility for supervision and monitoring of the club tutors in upholding the standards of teaching and learning ethos of the school in line with the school's policy.
- Will ensure club tutors send the club overview at the beginning of a school term and adhere to the attendance policy of the school and any lesson missed is made up.
- Monitors the participation and progress of students in their clubs and activities, ensuring that registers are kept, evaluations conducted where appropriate and relevant information communicated to parents.
- Is responsible for induction of staff who are new to clubs or activities.

#### The Club Committee:

Comprises class teachers and one SLT member.

- The committee is responsible for monitoring the club tutors and pupils and ensuring they attend lessons timely.
- Lessons are delivered in a conducive environment and ensure the pupils that signed up for the various clubs attend and are punctual to the clubs.
- Reports are read and edited and the standard of report writing of the school is adhered to.



### Teachers and teaching assistants:

- Are all required to lead at least one enrichment activity per week on a termly basis. In EYFS and primary the class teachers lead most of the clubs and are responsible for teaching, assessment and compiling reports on a termly basis. Teaching assistants assist and ensure the clubs run smoothly.

### External providers:

At the RiverBank School external tutors are recruited to supervise some club activities. All external tutors must submit a police report of being free of any criminal offense and undergo an approved safeguarding course in adherence to the school's Safeguarding Policy before their acceptance into working with children. Copies of their certificates and police checks are filed in the admin department.

### Guidelines for Clubs

Clubs and activities are planned and published on a termly basis in the school newsletter to parents, on the school website and displayed at every opportunity in school.

1. Any member of staff or external tutor intending to begin a new club must consult the Head of School for approval.
2. External tutors will be asked to undertake induction for extra-curricular guidelines and policies relating to health and safety, first aid procedures in school and child protection with the admin officer. The Club Coordinator is responsible for induction, assisted by the admin manager.
3. External club tutors must provide Police reports of being free of any criminal offence in accordance to the Safeguarding and Child Protection Policy before being admitted to work with children at the RiverBank school and undergo a training in Safeguarding and Child Protection (Edu Care courses).
4. A list of children who are taking part in each club will be kept in the school office with pupils' contact details and copies sent to the club tutors and supervisors.
5. Parents or carers are informed of the club activities and club overviews are sent to the parents that signed up their children for such clubs.
6. All clubs must start and finish promptly at the specified times. The club supervisors in charge of the various clubs have the duty of picking up and returning the pupils at the end of the club to their various classes.
7. Any pupil who persistently misbehaves or disrupts a club will be treated in accordance with behavior policy.
8. A club lesson cannot be canceled for any reason without the approval of the Head of School.
9. Where possible, parents or carers will be given 24 hours' notice ahead of cancellation.
10. All clubs will not run for the first and the last weeks of term and also during half term breaks of each term.
11. Club activities commence from the second week of resumption.
12. Club reports are mailed on a termly basis to the parents from the early years to secondary school level.

Reviewed by            Tiwalade Shofolawe - Bakare, October, 2022.